

University of Uyo

P.M.B 1017, Uyo, Nigeria

(OFFICE OF THE REGISTRAR)

Request for expression of interest for the provision of:

(1) Security Services

(2) Cleaning Services, At the University Of Uyo

1. INTRODUCTION

The Management of the University of Uyo, Uyo intends to engage the services of interested, competent, experienced and reliable companies for the provision of Security and Cleaning Services at the University of Uyo.

2. Method of Application.

Interested Companies with expertise in the provision of such services in a University or similar tertiary institutions are to submit fifteen (15) copies each of (a) their applications and (b) comprehensive company profile paged with table of content to include the following among others, in the under listed order with labeled page separators.

- a. Evidence of Company Incorporation with the Corporate Affairs Commission (CAC).
- b. Company Tax Clearance Certificate for the last three (3) years (2010- 2012).
- c. VAT Registration Certificate and Evidence of VAT remittance.
- d. List of the Company's key personnel.
- e. The Company's audited account for the last three (3) years (2010- 2012).

- f. Evidence of verifiable relevant experience in executing a similar project.
 - g. A letter authorizing University of Uyo, Uyo to verify claims with relevant agencies and bodies.
 - h. Evidence of contributions to Industrial Training Funds (ITF) for the three (3) years (2010-2012).
 - i. Evidence of Employee Pension Fund contribution registration and remittance.
 - j. Evidence of financial capability.
 - k. Original copies of items a,b,c,h and i are to be sighted by Management if shortlisted.
- I. A sworn affidavit in compliance with the provisions of Part IV, section 16 (6) (f) of the Public Procurement Act 2007, disclosing whether or not any Officer of the relevant committees of the Procurement entity or Bureau is a former or present Director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.

Submission

All applications should be submitted in sealed envelope marked “**UNIVERSITY SECURITY SERVICES OR CLEANING SERVICES**” (as applicable) at the top left hand corner of the envelope addressed and submitted to:

The Registrar

University of Uyo

P.M.B.1017

Uyo

Akwa Ibom State

Nigeria

Submission closes at 12 noon on Monday, June 03, 2013 and any submissions made thereafter, stands rejected. Only firms whose

Expression of Interest documents fulfill the requirements would be considered for the next stage.

NOTE:

1. Interested companies must have an Office in Uyo.
2. Nothing in this advertisement shall be construed to be a commitment on the part of the University of Uyo, Uyo to undertake the project or entitle any company to make any claim (s) whatsoever in respect of any expenses incurred in preparing response.
3. Only those shortlisted will be contacted for further interaction with the University Management.
4. Management of the University pledges fair and equal treatment to all participants, but is not bound to Shortlist any company and reserves the right to annul the selection process at any time without incurring Any Liabilities.

SIGNED

Mrs. Edak U. Umondak

REGISTRAR AND SECRETARY TO COUNCIL